

**STATE OF NEVADA  
BOARD OF EXAMINERS  
FOR LONG TERM CARE ADMINISTRATORS**

**MINUTES OF QUARTERLY MEETING  
FEBRUARY 1, 2005  
GRANT SAWYER BUILDING  
555 EAST WASHINGTON BLVD.  
LAS VEGAS, NV 89101**

1. THE MEETING WAS CALLED TO ORDER BY MARY ELLEN WILKINSON, VICE CHAIRPERSON AT 9:30 A.M.
2. TERRY PEDROTTI, EXECUTIVE SECRETARY, CALLED THE ROLL.

BOARD MEMBERS PRESENT:

MARY ELLEN WILKINSON  
DONNA ROSE  
TERRY CLODT  
MARGARET MCCONNELL (EXCUSED)

DOUGLAS R. SINCLAIR  
CAROL SALA  
ARNOLD H. GREENHOUSE, M.D.

STAFF:

CHARLOTTE M. BIBLE, CHIEF DEPUTY ATTORNEY GENERAL  
PATRICIA PALM GASPARINO, COUNSEL FOR THE BOARD

TERRY PEDROTTI

GUESTS:

PETERSON C. DURIAS, ADMINISTRATOR  
LORENZA TACOTACO, ADMINISTRATOR  
PAMELA SNYDER, BLC

PAMELA SMITH, ADMINISTRATOR  
CHARLES PERRY, NHCA  
CINDY DURIVAGE, COURT REPORTER

CHARLOTTE BIBLE INTRODUCED PATRICIA PALM GASPARINO, COUNSEL FOR THE BOARD IN THE HEARINGS FOR PETERSON C. DURIAS AND PAMELA A. SMITH.

MARY ELLEN WILKINSON ASKED EACH OF THE GUESTS TO INTRODUCE THEMSELVES.

3. MS. WILKINSON STATED THAT FOR EXPEDIENCY, AGENDA ITEMS WOULD BE TAKEN OUT OF ORDER AND ASKED CHARLOTTE BIBLE TO CONDUCT THE MEETING IN THE MATTER OF THE COMPLAINTS FOR PETERSON C. DURIAS, ADMINISTRATOR, AND PAMELA A. SMITH, ADMINISTRATOR.

CHARLOTTE BIBLE STATED SHE WAS AT THE MEETING ON BEHALF OF THE INVESTIGATING BOARD MEMBER, TERRY CLODT. THERE WERE TWO (2) COMPLAINTS,

THE FIRST WAS IN THE MATTER OF PETERSON C. DURIAS, ADMINISTRATOR, RFA LICENSE NUMBER 6083. THE INVESTIGATING BOARD MEMBER, TERRY CLODT, AND MS. BIBLE FILED THE COMPLAINT ON DECEMBER 27, 2004, ALLEGING THAT MR. DURIAS WAS ISSUED FIVE (5) LICENSES, 6083 AND 6083"A", "B", "C" AND "D". DURING THE INVESTIGATION, IT WAS DISCOVERED THAT MR. DURIAS WAS ADMINISTRATOR OF RECORD OF EIGHT (8) FACILITIES AS OF SEPTEMBER 9, 2004. ADDITIONALLY, ON AUGUST 13, 2004, MR. DURIAS WAS ADMINISTRATOR OF RECORD OF ANOTHER FACILITY. COPIES OF HIS LICENSE WERE BEING DISPLAYED AT THOSE FACILITIES RATHER THAN AN ORIGINAL LICENSE. COUNT "ONE OF THE COMPLAINT ALLEGED THAT MR. DURIAS WAS IN VIOLATION OF NAC 654.250(2) THAT PROVIDES THAT A LICENSEE MAY NOT BE ADMINISTRATOR OF RECORD FOR MORE THAN 5 FACILITIES.

COUNT "TWO" OF THE COMPLAINT ALLEGED VIOLATION OF NAC 654.190 – DISPLAYING A COPY OF A LICENSE RATHER THAN AN ORIGINAL LICENSE.

SINCE THE COMPLAINT WAS FILED, MR. DURIAS FILED A MOTION TO ENTER INTO A COMPROMISE JUDGMENT. HE DID NOT CONTEST THE VIOLATION. AS A RESULT, NO FURTHER EVIDENCE WAS REQUIRED.

MR. DURIAS DID ASK TO SPEAK TO THE BOARD. MARY ELLEN WILKINSON ASKED MS. DURIVAGE, THE COURT REPORTER, TO TAKE APPEARANCES. MR. PETERSON WAS SWORN IN BY MS. DURIVAGE.

MR. DURIAS EXPLAINED THERE HAD BEEN SOME MISCOMMUNICATION WITH SOME OF THE OWNERS OF FACILITIES WHO WERE USING HIS LICENSE. HOWEVER, HE DID ADMIT TO HAVING ALLOWED HIS LICENSE TO BE COPIED.

PAMELA SNYDER, REPRESENTATIVE OF THE BUREAU OF LICENSURE AND CERTIFICATION, EXPLAINED THE LOGISTICS OF AN APPLICANT'S REQUEST FOR A FACILITY LICENSE. HE/SHE IS REQUIRED TO PUT THE NAME OF THE ADMINISTRATOR OF RECORD ON A NOTARIZED STATEMENT, AS WELL AS PROVIDE THREE (3) LETTERS OF REFERENCE, TOGETHER WITH A RESUME OF THE ADMINISTRATOR.

IN VIEW OF THE COMPROMISE OF JUDGMENT, MARY ELLEN WILKINSON STATED THAT IT WAS NOT A FORMAL HEARING AT THAT POINT, AND THE BOARD NEEDED TO RECOGNIZE THE QUESTION AT ISSUE. MS. WILKINSON ASKED MR. DURIAS IF HE ADMITTED GUILT IN HAVING USED HIS LICENSE AT MORE FACILITIES THAN ALLOWED UNDER NAC 654.250(2). MR. DURIAS RESPONDED THAT HE HAD.

MS. BIBLE EXPLAINED WHAT THE PENALTY OPTIONS WERE: REVOCATION OF HIS LICENSE; REPRIMAND; AND SUSPENSION OR MONETARY PENALTY. MS. BIBLE RECOMMENDED THAT FOR COUNTS ONE AND TWO, A FINE OF \$100.00 FOR EACH OF THE THREE (3) ADDITIONAL LICENSES AND THE COSTS OF THE PROCEEDINGS AND A FEE OF \$25.00 FOR REISSUANCE OF A LICENSE FOR EACH OF THE FIVE (5) CURRENT FACILITIES.

DONNA ROSE STATED THAT SHE FELT THERE WAS A LACK OF UNDERSTANDING OF THE RULES AND REGULATIONS OF THIS AGENCY THAT ISSUES THE ADMINISTRATOR LICENSES.

DOUGLAS SINCLAIR STATED THAT AN ADMINISTRATOR, BY VIRTUE OF BEING LICENSED, IS SUPPOSED TO KNOW THE RULES AND REGULATIONS, AND BEING THE ADMINISTRATOR ENTAILS MORE THAN JUST DISPLAYING A LICENSE IN A FACILITY. THE ADMINISTRATOR MUST ASSUME THE RESPONSIBILITIES OF PROPER CARE OF THE RESIDENTS.

MR. DURIAS STATED THAT HE KNOWS THE RULES AND ACCEPTS THE RESPONSIBILITIES, BUT HE WAS UNAWARE THAT HE WAS NAMED ADMINISTRATOR OF ONE OF THE FACILITIES, NAMELY, THE OAK LEAF.

MR. SINCLAIR THEN ASKED HOW IT WAS POSSIBLE THAT MR. DURIAS' NAME APPEARED ON THE APPLICATION FOR THE FACILITY THAT WAS SUBMITTED TO THE BUREAU OF LICENSURE AND CERTIFICATION. MR. DURIAS STATED THAT THE OWNER OF THE FACILITY WENT TO HIS HOME AND COPIED THE INFORMATION ON HER APPLICATION, INDICATING SHE WAS A FRIEND.

UPON ADVICE OF COUNSEL, PATRICIA PALM GASPARINO, MS. WILKINSON STATED THAT MR. DURIAS ADMITTED TO THE GUILT, AND THE BOARD WOULD MOVE TO THE PENALTY PHASE, IF MS. BIBLE AGREED TO THAT. MS. BIBLE RECOMMENDED THAT A MOTION WAS IN ORDER.

DOUGLAS SINCLAIR MOVED THAT THE BOARD ACCEPT MR. DURIAS' COMPROMISE JUDGMENT AND MOVE TO THE PENALTY PHASE. THE MOTION WAS SECONDED BY DONNA ROSE. THE MOTION WAS CARRIED UNANIMOUSLY.

MS. WILKINSON ASKED IF THE BOARD HAD A RECOMMENDATION FOR THE PENALTY. DOUGLAS SINCLAIR STATED HIS THOUGHTS WERE TO GO WITH THE RECOMMENDATION OF COUNSEL, TO INCLUDE COST OF LEGAL PROCEEDINGS, COST OF INVESTIGATOR, FINE OF \$100.00 PER FACILITY OVER AND ABOVE THE FIVE (5) ALLOWED BY RULES AND REGULATIONS, AND COST OF REISSUANCE OF THE LICENSES FOR THE FIVE (5) ALLOWED FACILITIES WITH THE NAME AND ADDRESS OF EACH FACILITY ADDED.

MR. DOUGLAS MOVED TO DO A REPRIMAND; \$300.00 FINE; REISSUANCE OF FIVE (5) LICENSES AT \$25.00 EACH; AND COST OF PROCEEDINGS. DONNA ROSE SECONDED THE MOTION AND IT WAS CARRIED UNANIMOUSLY.

MR. DURIAS WAS ASKED IF HE UNDERSTOOD THE TERMS OF THE PENALTY. MR. DURIAS RESPONDED THAT HE DID.

MR. SINCLAIR STATED HE WOULD LIKE TO ESTABLISH A TIME PERIOD IN WHICH THE FEES WOULD BE PAID, AND EXPLAINED THAT THE FEES COULD BE MORE THAN MR. DURIAS MIGHT EXPECT. MR. DURIAS STATED HE FELT HE COULD PAY WITHIN 60 DAYS FROM DATE OF FILING OF FINDINGS.

MR. SINCLAIR MOVED THAT MR. DURIAS SHOULD PAY THE TOTAL COSTS SIXTY (60) DAYS FROM THE FILING OF "FINDINGS". ARNOLD GREENHOUSE SECONDED THE MOTION, AND IT WAS CARRIED UNANIMOUSLY.

THERE BEING NO FURTHER DISCUSSION OR COMMENTS, THE HEARING IN THE MATTER OF MR. DURIAS WAS CLOSED.

AT 10:08A.M., A 10-MINUTE RECESS WAS REQUESTED.

THE MEETING RECONVENED AT 10:18 A.M.

IN THE MATTER OF THE COMPLAINT AGAINST PAMELA A. SMITH, ADMINISTRATOR, LICENSE NO. 5620, CHARLOTTE M. BIBLE INTRODUCED HERSELF AS COUNSEL FOR TERRY CLODT, INVESTIGATOR, COMPLAINT FILED DECEMBER 27, 2004 FOR BEING ADMINISTRATOR OF MORE THAN 5 FACILITIES AND FOR FAILING TO POST ORIGINAL LICENSES. MS. SMITH

WAS ISSUED ONE ORIGINAL LICENSE AND FOUR SECONDARY LICENSES. THE COMPLAINT, COUNT ONE ALLEGED THAT ON OR BEFORE SEPTEMBER 2, 2004, MS. SMITH WAS THE ADMINISTRATOR OF SEVEN FACILITIES IN VIOLATION OF NAC 654.250(2). COUNT TWO ALLEGED THAT MS. SMITH POSTED COPIES OF HER LICENSE RATHER THAN ORIGINAL LICENSES AS REQUIRED BY NAC 654.190.

MS. BIBLE CALLED TERRY CLODT AS WITNESS. MR. CLODT WAS SWORN IN BY CINDY DURIVAGE, COURT REPORTER. .

MR. CLODT STATED THAT HE WAS ASSIGNED AS INVESTIGATOR BY CHAIRPERSON, MARGARET MCCONNELL, WHO ADVISED HIM THAT PAMELA A. SMITH WAS ADMINISTRATOR OF RECORD OF MORE THAN THE FIVE FACILITIES THAT ARE ALLOWED BY NAC 654.250(2). MS. SMITH WAS LISTED AS ADMINISTRATOR OF SEVEN FACILITIES.

MR. CLODT PROCEEDED TO VISIT EACH OF THE FACILITIES IN QUESTION ON AUGUST 25 AND AUGUST 26, 2004, AND FOUND THAT THERE WERE COPIES OF LICENSES AT EACH OF THE FACILITIES. THE INFORMATION WAS ATTESTED TO BY EACH OF THE CAREGIVERS WHO WERE IN ATTENDANCE.

DONNA ROSE ASKED IF ANY OF THE LICENSES (OR COPIES) HAD THE LETTERS "A", "B", "C" OR "D" AFTER THE LICENSE NUMBER 5620. MR. CLODT RESPONDED THAT THEY DID NOT.

CHARLOTTE BIBLE THEN ASKED PAMELA SMITH IF SHE HAD ANY QUESTIONS FOR TERRY CLODT MS. SMITH REPLIED SHE DID NOT.

MS. BIBLE ADVISED MS. SMITH SHE COULD MAKE A STATEMENT AT THAT TIME.

PAMELA A. SMITH STATED SHE HAD DONE HER OWN RESEARCH AND DISCOVERED THAT SHE WAS INDEED ADMINISTRATOR OF MORE THAN THE ALLOWED FACILITIES AND WROTE A LETTER TO THE BUREAU OF LICENSURE AND CERTIFICATION ON AUGUST 18, 2004 RESIGNING FROM THREE OF THE FACILITIES EFFECTIVE AUGUST 31, 2004. THE CAREGIVERS DID NOT REALIZE SHE HAD RESIGNED EFFECTIVE AUGUST 31, 2004. MS. SMITH DID NOT INFORM THE BOARD OF HER ACTIONS.

MS. SMITH STATED THAT ON SEPTEMBER 1, SHE WROTE BLC AGAIN, AND THEY ADVISED HER TO WRITE A LIST OF ALL OF THE FACILITIES FOR WHICH SHE WAS ADMINISTRATOR OF RECORD. MS. SMITH SAID SHE WAS SURPRISED TO LEARN THAT SHE WAS ADMINISTRATOR OF MORE THAN THE ALLOWABLE FACILITIES. SHE STATED THAT HER ONLY MISTAKE WAS IN NOT PROVIDING THE FACILITIES WITH THE ORIGINAL LICENSES.

MARY ELLEN WILKINSON ASKED FOR CLARIFICATION OF THE RESIGNATION DATE OF AUGUST 31, 2004 AND HOW LONG HAD MS. SMITH BEEN ADMINISTRATOR OF THE FACILITIES PRIOR TO JULY OF 2004, BECAUSE IT APPEARED SHE WAS ADMINISTRATOR OF EIGHT FACILITIES, THEN SHE BECAME ADMINISTRATOR OF FIVE FACILITIES. MS. SMITH STATED SHE WAS ASKED TO BE ADMINISTRATOR IN EMERGENCY SITUATIONS FOR FRIENDS FOR A MONTH OR SO.

MARY ELLEN WILKINSON QUESTIONED MS. SMITH ABOUT THE LENGTH OF HER ADMINISTRATORSHIP AT HER VARIOUS FACILITIES. MS. SMITH STATED SHE RESIGNED HER RESPONSIBILITIES AT THE EXTRA FACILITIES SEPTEMBER 1, 2004. SHE STATED SHE DID NOT KNOW SHE WAS SUPPOSED TO ADVISE THE BOARD OF CHANGES IN HER FACILITIES. ON JANUARY 20, 2005, THE BOARD OFFICE RECEIVED A FACILITIES FACT SHEET ON WHICH MS. SMITH LISTED HER CURRENT FIVE (5) FACILITIES.

CHARLOTTE BIBLE ASKED MS. SMITH TO CLARIFY THE SEQUENCE OF EVENTS REGARDING HER ADMINISTRATORSHIP OF NINE FACILITIES THAT WERE ON RECORD. MS. SMITH EXPLAINED THAT TWO OF THE FACILITIES HAD BEEN SOLD SO SHE REMAINED ADMINISTRATOR OF SEVEN FACILITIES FOR A PERIOD OF TIME.

CHARLOTTE BIBLE STATED SHE HAD NO MORE QUESTIONS.

PAMELA SMITH PROVIDED A LETTER DATED JANUARY 15, 2005 THAT WAS PRESENTED AS EXHIBIT "C".

CHARLOTTE BIBLE STATED THAT BASED ON THE INVESTIGATION SUBMITTED BY TERRY CLODT AND THE EVIDENCE, MS. SMITH WAS THE ADMINISTRATOR OF RECORD OF AT LEAST SEVEN FACILITIES IN VIOLATION OF NAC 654.250(2). ALSO, SHE DID NOT DISPLAY ORIGINAL LICENSES AT ANY OF THE FACILITIES. THEREFORE, SHE WAS CLEARLY IN VIOLATION OF NAC 654.190 THAT REQUIRES ORIGINAL LICENSES TO BE DISPLAYED IN EACH FACILITY.

MS. BIBLE RECOMMENDED: A FINE OF \$100 PER FACILITY IN EXCESS OF THE REQUIRED NUMBER - \$200.00; A PUBLIC REPRIMAND AND A MONETARY FEE FOR THE COST OF PROCEEDINGS AND INVESTIGATION.

MARY ELLEN WILKINSON REQUESTED THAT A RECESS OF TEN (10) MINUTES WOULD BE REQUIRED FOR THE BOARD MEMBERS TO DISCUSS AND DETERMINE THE PENALTIES PERTAINING TO THIS CASE AT 11:07 A.M.

THE BOARD RESUMED THE MEETING AT 11:17 A.M.

DOUGLAS SINCLAIR MOVED THAT PAMELA A. SMITH WAS GUILTY OF HAVING MORE THAN THE ALLOWED NUMBER OF FACILITIES AND NOT DISPLAYING THE ORIGINAL LICENSES REQUIRED. ARNOLD GREENHOUSE SECONDED THE MOTION. THE MOTION WAS CARRIED.

MARY ELLEN WILKINSON ASKED MS. SMITH IF SHE HAD ANY COMMENTS BEFORE THE BOARD ENTERED THE PENALTY PHASE.

MS. SMITH STATED SHE DID NOT.

MS. WILKINSON ASKED PAMELA SNYDER IF SHE HAD SOME COMMENTS SHE WANTED TO MAKE. MS. SNYDER STATED THAT THE COORDINATION OF INFORMATION BETWEEN BLC AND THE BOARD FOR THE PAST FEW MONTHS HAS DEVELOPED INTO AN EXCELLENT WORKING RELATIONSHIP.

ARNOLD GREENHOUSE MOVED THAT THE BOARD ACCEPT CHARLOTTE BIBLE'S RECOMMENDATION FOR THE PENALTY: A PUBLIC REPRIMAND, A FINE OF \$200.00 FOR THE TWO FACILITIES IN EXCESS OF THE ALLOWABLE FACILITIES; PAYING THE COSTS OF THE PROCEEDINGS; AND INSURE THAT THE NEW LICENSES WERE ISSUED FOR HER PRESENT FACILITIES.

DOUGLAS SINCLAIR ASKED IF HE MIGHT DELIVER THE PUBLIC REPRIMAND. MR. SINCLAIR STATED THAT SINCE MS. SMITH HAS BEEN LICENSED FOR MANY YEARS, IT IS HER OBLIGATION TO KNOW THE RULES AND REGULATIONS REGARDING THE DUTIES AND RESPONSIBILITIES TOWARD THE RESIDENTS AND THE FACILITIES. MR. DOUGLAS WONDERED HOW MS. SMITH WAS ABLE TO ACQUIRE THE NUMBER OF FACILITIES THAT SHE HAD, AS IT SEEMED AS THOUGH IT WAS JUST A RAMPANT DISPLAY OF LICENSES. MR. SINCLAIR EMPHASIZED THAT THE ENFORCEMENT OF THE RULES AND REGULATIONS IS OCCURRING FOR THE PURPOSE OF ELIMINATING THE PRACTICE THAT APPEARS TO BE IN USE, WHEREIN THE ELDERLY ARE NOT BEING CARED FOR IN THE MANNER THEY ARE ENTITLED TO. MR. SINCLAIR EMPHASIZED THAT THE RESPONSIBILITIES TOWARD THE RESIDENTS ARE SO NUMEROUS, THAT HE DIDN'T KNOW HOW AN ADMINISTRATOR COULD POSSIBLY BE ATTENTIVE TO MORE THAN ONE OR TWO FACILITIES, MUCH LESS SEVEN OR EIGHT.

MR. SINCLAIR FURTHER STATED THAT EVEN THOUGH BLC AND THE BOARD COMMUNICATE WITH ONE ANOTHER, THE ADMINISTRATOR MUST KEEP THE BOARD ADVISED OF CHANGES IN THEIR ADDRESSES AND CHANGES IN FACILITIES. ALSO, HE WANTS ALL ADMINISTRATORS TO BE TOTALLY COGNIZANT OF THE RESIDENTS' NAMES, FILES, MEDICAL AND PHYSICAL NEEDS, ETC., IN ORDER TO BE AN EFFECTIVE ADMINISTRATOR – NOT TO JUST DISPLAY A LICENSE FOR THE SAKE OF DOING SO.

MR. SINCLAIR REQUESTED THAT DR. GREENHOUSE AMEND HIS MOTION TO INCLUDE: \$700. - \$100.00 FOR EACH OF THE FACILITIES IN WHICH COPIES OF LICENSES WERE DISPLAYED; A PUBLIC REPRIMAND (JUST DELIVERED); THE COST OF PROCEEDINGS; AND ESTABLISHING A TIME LIMIT FOR PAYMENT OF THE FEES. DOUGLAS SINCLAIR ASKED MS. SMITH WHEN SHE WOULD BE ABLE TO PAY THE FEES. MS. SMITH STATED SHE WOULD PAY THE FEES 90 DAYS AFTER FILING OF THE "FINDINGS". ARNOLD GREENHOUSE AMENDED HIS MOTION TO INCLUDE \$100.00 FOR EACH OF THE SEVEN (7) FACILITIES IN WHICH COPIES OF LICENSES WERE DISPLAYED OR \$700.00; PUBLIC REPRIMAND; THE COST OF PROCEEDINGS; AND PAYMENT WITHIN 90 DAYS OF THE FILING OF THE FINDINGS. DONNA ROSE SECONDED THE MOTION AND IT WAS CARRIED UNANIMOUSLY.

MARY ELLEN WILKINSON ASKED CHARLOTTE BIBLE IF THAT CONCLUDED THE HEARING. MS. BIBLE STATED IT DID.

MARY ELLEN WILKINSON THANKED PAMELA SMITH FOR COMING.

THEREGULAR BOARD MEETING RESUMED.

7.\*\* A. IN THE MATTER OF FINDINGS OF FACT, CONCLUSIONS OF LAW AND ORDER IN THE MATTER OF THE COMPLAINT AGAINST LORENZA TACOTACO, LICENSE NO. 5971 AND CONSIDERATION OF OFFER OF SURRENDER OF LICENSES.

CHARLOTTE BIBLE RELATED THAT MS. TACOTACO HAD SURRENDERED HER LICENSES. MS. TACOTACO ALSO REQUESTED THAT THE ORDERED AMOUNT OF RESTITUTION - \$3,154.04 - BE REDUCED TO \$1,000.00, PAYABLE AT \$100.00 PER MONTH. MS. BIBLE STATED THAT THE BOARD WOULD FIRST HAVE TO CONSIDER ACCEPTING THE SURRENDER OF HER LICENSES AND THEN DETERMINE WHETHER TO CONSIDER HER COMPROMISE OF THE MONETARY PENALTY.

MARY ELLEN WILKINSON ASKED IF MS. TACOTACO HAD ANY COMMENTS SHE WOULD LIKE TO MAKE AT THIS TIME.

LORENZA TACOTACO STATED SHE WOULD NOT WANT THIS TYPE OF INCIDENT TO HAPPEN AGAIN IN THE FUTURE, SO SHE SURRENDERED HER LICENSES AND ASKED THAT THE BOARD CONSIDER HER REQUEST FOR A COMPROMISE OF THE MONETARY PENALTY.

A DISCUSSION FOLLOWED IN WHICH THE BOARD DETERMINED THAT NO COMPROMISE SHOULD BE MADE IN THE MONETARY PENALTY.

DOUGLAS SINCLAIR MOVED THAT MS. TACOTACO PAY \$300.00 AT THIS TIME AND THE REMAINDER AT \$100.00 PER MONTH, COMMENCING FEBRUARY 28, 2005 UNTIL PAID IN FULL. MR. SINCLAIR AMENDED HIS MOTION TO ALSO ACCEPT THE SURRENDER OF MS. TACOTACO'S LICENSES. ARNOLD GREENHOUSE SECONDED THE MOTION, AND IT WAS CARRIED, WITH TERRY CLODT ABSTAINING.

MARY ELLEN WILKINSON THANKED MS. TACOTACO FOR ATTENDING.

4. DONNA ROSE REQUESTED A MOTION TO APPROVE THE MINUTES OF THE MEETING HELD ON NOVEMBER 16, 2004, THAT HAD BEEN DISTRIBUTED PREVIOUSLY TO THE BOARD MEMBERS. CAROL SALA MOVED TO ACCEPT THE MINUTES AS WRITTEN. ARNOLD GREENHOUSE SECONDED THE MOTION. THE MOTION WAS CARRIED.

DONNA ROSE PRESENTED THE FINANCIAL REPORTS AS PROVIDED, STATING THAT THE BOARD IS STILL IN A VERY HEALTHY FINANCIAL CONDITION, BUT THE LOW INTEREST RATES ON DEPOSITS HAVE MADE AN IMPACT. MS. ROSE REQUESTED A MOTION. DOUGLAS SINCLAIR MOVED TO ACCEPT THE FINANCIAL REPORTS THAT WERE PROVIDED. ARNOLD GREENHOUSE SECONDED THE MOTION. IT WAS CARRIED.

5. TERRY PEDROTTI PROVIDED THE LICENSEE ACTIVITY REPORT, A COPY OF WHICH IS SENT QUARTERLY TO THE LEGISLATIVE COUNSEL BUREAU. THE ACTIVITY HAS BEEN STANDARD RELATIVE TO PREVIOUS BIENNIAL RESULTS.

MS. PEDROTTI REPORTED ON THE RESULTS OF THE NOTICE SENT TO ALL RESIDENTIAL FACILITY ADMINISTRATORS, SPECIFICALLY ADVISING THEM OF THE ENFORCEMENT OF NAC 654.250, REGARDING SECONDARY LICENSES AND NAC 654.190, DISPLAY OF ORIGINAL LICENSES ONLY AT ALL FACILITIES. THE NOTICES DID CREATE A REACTION. MS. PEDROTTI FELT THAT WITH THE HELP OF BLC, THE BOARD IS ACHIEVING A POSITIVE RESULT THAT WILL CONTINUE TO BRING THE LICENSEES INTO COMPLIANCE.

DOUGLAS SINCLAIR SUGGESTED THAT SOME CHANGES BE MADE IN THE DATES APPEARING ON THE LICENSES AT PRESENT. HE WOULD LIKE TO SEE A "RENEWAL ISSUED DATE" ADDED TO THE LICENSE. THIS COULD POSSIBLY BE ADDED AT THE BOTTOM OF THE LICENSE, AS IT IS SOMEWHAT CONFUSING WITH AN "ISSUANCE DATE" DEPICTING THE ORIGINAL DATE OF ISSUE AND AN "EXPIRATION DATE". IT GIVES A FALSE IMPRESSION OF THE LENGTH OF THE LICENSE IN THAT FREQUENTLY THE TIME SPAN IS FOR SEVERAL YEARS.

TERRY PEDROTTI WAS ASKED TO BRING A SAMPLE BACK TO THE NEXT BOARD MEETING.

6. \*\* NFA LICENSES:  
(1) LOOSE, ROBERT J.

TERRY CLODT MOVED TO APPROVE THE LICENSE FOR MR. LOOSE. ARNOLD GREENHOUSE SECONDED THE MOTION. THE MOTION WAS CARRIED.

RFA LICENSES:  
(1) PERRY-BASS, KAREN  
(2) DECASTRO, EMILIA  
(3) GARNER, ERIN  
(4) SMITH, GRADY E.  
(5) TEMPLETON, STEPHANIE  
(6) BERIROV, ALEKSANDER

DOUGLAS SINCLAIR MOVED TO APPROVE LICENSURE OF THE ABOVE NAMED APPLICANTS. THE MOTION WAS SECONDED BY TERRY CLODT, AND THE MOTION WAS CARRIED.

7.\*\* B. AIT TRAINING AND PRECEPTOR TRAINING:  
DONNA ROSE ASKED THAT THIS ITEM BE TABLED TO THE NEXT MEETING.

C. BDR PROPOSED BY BRIAN SANDOVAL:  
CHARLOTTE BIBLE HAD NOTHING TO REPORT ON THIS ISSUE AT THIS TIME, AS THERE APPEARS TO HAVE BEEN NO ACTION TO DATE.

8. \*\* A. TEMPORARY REGULATION  
CHARLOTTE BIBLE REQUESTED THAT THIS AGENDA ITEM BE TABLED TO THE NEXT BOARD MEETING FOR DISCUSSION AND ACTION.

9.\*\* DEPUTY ATTORNEY GENERAL'S COMMENTS:

CHARLOTTE BIBLE STATED THAT AS A RESULT OF THE LEGISLATIVE SESSION, THERE WERE SEVERAL NEW REGULATIONS REGARDING OPEN MEETING LAWS, ETHICS ISSUES, ELECTION LAWS, ETC., THAT ARE BEING CONSIDERED. MS. BIBLE WILL KEEP THE BOARD ADVISED OF ANY REGULATIONS THAT PERTAIN TO THIS BOARD.

10.\*\* THE BOARD MEMBERS CONSULTED THEIR CALENDARS AND DETERMINED THAT TUESDAY, MAY 3, 2005 WOULD BE A MUTUALLY CONVENIENT MEETING DATE, AT 9:30 A.M. IN RENO.

11.\*\* THERE BEING NO FURTHER BUSINESS, DOUGLAS SINCLAIR MOVED TO ADJOURN. ARNOLD GREENHOUSE SECONDED THE MOTION. IT WAS UNANIMOUSLY APPROVED. THE MEETING WAS ADJOURNED AT 12:20 P.M.

RESPECTFULLY SUBMITTED:

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TERRY PEDROTTI, EXECUTIVE SECRETARY

ATTESTED:

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DONNA J. ROSE, SECRETARY/TREASURER